



**Board of Directors Meeting
MINUTES**

Friday, March 17th 2017

8:30 am – 10:30 am

AXL Board Room

via: [\(712\) 775-7031](tel:7127757031)

Meeting ID: 501-975-482

I. Welcome (N. South)

- Called to Order - 8:30 a.m.
- Roll Call/Declaration of Quorum
 - Attendees: Board - Nathan South, Warren Smith, LaTonya Jackson, Rachel Lacerda; Staff - Dan Cohen; G&G - Jason Guerrero and Shannon Grant (via telephone). Absent: Abby Kirkbride and Jackie Ros.
- Approval of Agenda.
 - **Motion to approve agenda made by N. South; seconded by W. Smith, all voted in favor.**
- Approval of corrected January meeting minutes.
 - **Motions to amend January minutes to correct certain errors and to approve amended minutes made by N. South; seconded by L. Jackson, all voted in favor.**
- Approval of February meeting minutes.
 - **Motion to approve February minutes made by N. South; seconded by L. Jackson, all voted in favor**
- No Public Comment.

II. Agenda

Action Items for Vote

Monthly Financials (N. South)

- **Discussion**
 - N. South provided a summary of the staff salary budget, which J. Guerrero had previously sent to Board members, and which the Finance Committee had reviewed in detail.
- **Motion to approve monthly financials made by N. South; seconded by W. Smith, all voted in favor.**

Pay Scale (J. Guerrero)

- **Discussion**

- J. Guerrero provided summary of the staff salary budget and the method by which raises might potentially be awarded depending on end-of-year finances. The summary had been previously sent to Board members.
- **Motion to approve current pay scale made by N. South; seconded by W. Smith, all voted in favor.**

Other Business

School Report

- D. Cohen gave a status update on staffing for 2017-18. The leadership team is anticipated to drop from six individuals to four individuals. The new Leadership Team will be comprised of the Director, two principals, and a Communications & Events Coordinator. Three Interventionist positions are also being added.
- D. Cohen gave a status update on curriculum-related issues. Students have achieved approximately 240+ minutes out of 350 minutes of language-based curriculum so far in the year. In the upper school, the students have slightly less language-based instruction. In addition, it has been noted that there are few creative outlets for students. The leadership team is reviewing the possibility of removing Spanish from the curriculum and adding Art. Accompanying changes would be to go from four Spanish instructors to three Art teachers, and to convert a room in the school to an art studio.

Director's Report (D. Cohen)

- The update on five-year enrollment projections is that AXL intends to maintain enrollment between 570 – 600 students. D. Cohen and leadership team are working to understand by the end of the year of what the firm numbers are for next year so that AXL can budget accordingly. It may be more realistic to have these estimates in a few months.
- The update on the December 2016 theft from Wells Fargo account is that CBI pressed APD, and a report was filed with APD. APD wants AXL's IT to check its servers. Board intends to undertake further review in order to determine that it was not someone internal to AXL, and will inform CBI of the outcome.
- Discussions regarding the building purchase are ongoing, and D. Cohen has been communicating with Harvest Church regarding their ongoing status as tenant if AXL purchases the building.
- D. Cohen noted that he would send calendar invites to the Board members for Multicultural Night and the Talent Show.

Misc.

- The Board requested to see information regarding a strategy on recruiting new families at the March Board meeting. D. Cohen noted that this task will fall to Trace Faust's replacement.

Committee Reports

Governance & Nominating Committee

- **Discussion**
 - None.

Fundraising Committee

- **Discussion**
 - None.

Finance Committee

- **Discussion**
 - None.

IV. Adjournment

- **Motion to adjourn made by N. South at 10:25 a.m.; seconded by L. Jackson, all voted in favor.**